

## INVOICE PARAMETERS

Invoice Parameters must be completed for each invoice type

Invoice Type	Utility	Pricing Model	Submitter
Biller Software	Civic-Caselle	Non-Submitter: Interchange Paid By	

**BILLING DETAILS**

Please indicate which months bills are *sent* by placing the bill count for each month below:

Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
4509	4509	4509	4509	4509	4509	4509	4509	4509	4509	4509	4509

Avg Invoice \$ 113.00    Max Invoice \$    Bill Frequency Monthly    BPM 4509

**SERVICE FEES**

Payment Source Description	Payment Method	Minimum Fee (\$) per Transaction	Calculation Type	Fee Amount
All Payment Sources	Credit/Debit		Fixed (\$)	\$3.50
All Payment Sources	ACH/EFT		Fixed (\$)	\$1.95
Kiosk	All Payment Methods			
IVR Surcharge	All Payment Methods		Fixed (\$)	\$0.95

**PAYMENT SOURCE EXCEPTIONS**

**MAX PAYMENT CAP**

CC Max	300.00	ACH Max (\$)	125000.00
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**BILLER DEPOSITORY BANK INFO**

Note: must include voided business check or bank letter for each unique account

Routing #		Last 4 Acct #	
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**NOTES/SPECIAL HANDLING**